

Eau Claire Area Master Gardeners Board Meeting Minutes, 1 pm. Friday, July 10, 2020

Attending: Ellen T., Rita G., Chris S., Jeannie C., Louise W-R., Margaret M., Paula B., Nancy S.

Item	Discussion Points
Call to Order	Meeting called to order by Pres. Ellen T. at 1:00 p.m.
Approval/Correction of Minutes	<p>Please review ahead and have corrections ready to note</p> <p>Paula B. made a motion to accept June minutes, seconded by Louise W-R. Motion carried.</p>
Treasurer's Report & Financials	<p>Please review ahead of time</p> <p>Paula B. made a motion to accept the treasurer's report, Jeannie C. seconded it. Motion carried.</p>
Education Report	<p>July, August Sept. meetings set Oct. Nov. Dec. meetings? Nina Lori involvement Feb Conference thoughts</p> <p>Ellen T. will send out a reminder for MGVs to take photos. Jeannie C. to send her Sept. bulb presentation to Ellen. Margaret M. mentioned Mike Maddox to suspend MGV training and all projects requesting approval have been accepted....2 hour limit, due to COVID 19. Margaret also mentioned the WI Horticulture Update broadcast every Friday a.m. She will send out the link again to remind MGVs to tune in, if interested. Ellen will ask Nina and Lori to help us come up with speakers. One suggestion for November meeting was having May's Floral demonstrate "Creating a Porch Pot". Paula will contact May's to see if they are interested. For February conference, UW-extension speakers must be ADA compliant.</p>
WIMGA Update	No news.
By-Laws	<p>Discuss approval process with membership Discuss officer/board terms transition</p> <p>Suggestion to change board terms to 3 years. We approved change, and will use e-mail to get that information to members for voting. USPS will be used for a few not having e-mail. Chris S. agreed to send Andy H. the amended by-laws with changes highlighted. She will also add language for the e-mail to be sent with the amended by-laws to all members.</p> <p>Paula B. will check with Andy H. about new president and new secretary for board.</p>
SOPs	<p>List of potential SOPs – each of us should write up a draft on selected following topics for the board:</p> <ul style="list-style-type: none"> • Election of officers/Jeannie C. • New board member orientation/Jeannie C. • Transition of new officers/Jeannie C. • Duties of board members/Rita G.

		<ul style="list-style-type: none"> • Duties of officers/Rita G. • Board meetings – date, time, place/Rita G. • Agenda-additions – Rita G. • Board meetings – length, start/end on time, attendance/Chris S. • Board binders/Chris S. • Standing committees – purpose, procedures/Chris S. • Member education/Ellen T. • Annual business meetings/Ellen T. • Annual audit procedures/ Jeanne C. • Annual calendar/Louise W-R • Annual photo contest/ ask Carol Cox • Annual digger award/Andy • Website – maintenance monitoring/Ellen T. • Dues – when, amount how submitted • Projects- approval, review/Jeannie C. • Donations – criteria <p>This will serve as a reference tool for the board. Each item should be submitted with a title in bold, and a few bullet items under each title. Try to send out by our next meeting. Louise W-R. and Paula B. to edit paragraphs.</p>	
	Other Business	No other business	
	Next Meeting	August 13 at noon, via Zoom. Doodle poll for meeting time? Thanks to Margaret M. for joining us today. Paula B. made a motion to adjourn the meeting, seconded by Louise W-R. @ 1:50 p.m. Motion carried.	

Rita Gundry, Secretary